



PBC Outreach Coordinator

Who We Are: The Professional Basketball Combine is a secondary NBA draft combine designed to give players an opportunity to work out, do combine testing and interview for NBA GMs, NBA scouts and G-League personnel. Our objective is to provide an opportunity for players to make the most informed decision about their basketball future while receiving exposure to decision makers in professional basketball.

Position Available: Outreach Coordinator – Remote

Dates: Spring 2019

Compensation: Unpaid internship/ volunteer experience

Based on performance throughout the semester, there will be a chance to be invited to come and work the actual PBC in May 2019. Should this happen, we will take care of your housing, meals, and experience. All you have to do is handle transportation.

Job Description: Reporting directly to upper management, the Outreach Coordinator will be responsible for researching, gathering and contacting people for the 2019 PBC. The job of the Outreach Coordinator is to help make the PBC a global event with the ultimate goal of having everyone in the basketball world know of the PBC.

Main Responsibilities:

- Research new contacts - NBA, G-League, overseas, media, agents, brands, etc.
- Create and organize Excel lists based on outreach and category
- Strategically prioritize outreach methods and design plan of attack to contact lists
- Create a plan to execute follow up to develop relationships

Qualifications:

- Must have knowledge with Microsoft Excel
- Must be an excellent communicator
- Must have a desire to learn and have a positive attitude
- Must love the game of basketball

Please answer these questions with short responses and send your resume to Jake at jake@jakekelfer.com and CC the PBC at proballcombine@gmail.com.

- Why do you want to work with the PBC?
- What is the biggest asset you will bring to the team?
- Do you have any contacts that are relevant to the PBC? If so, who?